



TERMS OF REFERENCE FOR SOCIAL COMMITTEE

1. Purpose of the Technical Committee
The committee will:
 - (a) Expand on the social and networking activities of the association.

2. Chair and Membership
The Technical Committee consists of a chair, and volunteer members of the Association.
 - (a) Chair:
 - (b) Members

3. Responsibilities
 - (a) Provide support for the annual golf tournament.
 - (b) Develop other social and networking activities that provide opportunities for members to meet and mix in a social gathering.

4. Meetings and Time Commitment
Committee meetings are held on the TBD. Meetings can be held via email and phone if time constraints are an issue. However the golf tournament is a joint venture with WDMA and will require a few in person meetings. These meetings will be held early in the morning in order not to interfere with individuals work requirements.

It is expected that, each month, members of the committee will be spend approximately six hours per month on committee work, over and above attending the monthly meetings. This may increase when we are close to the dates of the events.

5. Staff Contact
The staff contact for the committee is the Executive Director who attends each meeting and takes the minutes.

6. Budget
The committee has a meeting budget of \$500 per year. No expenditures of commitments against that budget may be made without the authorization of the committee chair. This budget does not include the costs for social events. This budget just covers the costs of the committee.

Budgets will be reviewed annually for modifications and revision.