



Application for Membership (2009)

I/We wish to apply for membership in the Glazing Contractors Association of British Columbia and as such undertake to:

- 1. Accept and abide by the Code of Ethics, rules, regulations and the By-Laws of the Association and the policies and resolutions of the Board of Directors, including those pertaining to discipline and termination of membership. The Code of Ethics and By-Laws of the Association are included with this application.
2. Pay annual membership dues (prorated for the first year), for which we will be invoiced.
3. Pay other assessments as decided on by the Board of Directors for extraordinary expenses.

By signing the application, we authorize the Glazing Contractors Association of BC to make enquiries as necessary in order to establish that:

- a) I/We meet the membership criteria of GCABC; and
b) Our good repute, honesty and financial responsibility, as well as our management ability and experience in the glazing industry will make us a valued member of the Glazing Contractors Association of BC.

The application process is as follows:

- (a) Application is submitted
(b) Application is presented to the membership committee
(c) A letter is sent to the membership asking for any feedback regarding the application
(d) Feedback is returned to the committee for review
(e) The application and feedback are submitted to the board
(f) The application is either accepted or denied.
(g) A letter of acceptance or denial is sent to the applying company.

1. Company Name: \_\_\_\_\_

2. Address: \_\_\_\_\_
\_\_\_\_\_

3. Phone: \_\_\_\_\_

4. Fax: \_\_\_\_\_ Email: \_\_\_\_\_

- 5. [ ] Corporation [ ] Partnership [ ] Individual
[ ] Joint Venture [ ] Subsidiary [ ] \_\_\_\_\_

Date of Incorporation (minimum of two years) \_\_\_\_\_

6. How many years has your organization been in business as a glazing contractor? \_\_\_\_\_

7. How many years has your organization been in business under its present name? \_\_\_\_\_

8. Under what other or former names has your organization operated? \_\_\_\_\_



9. Name of the principals/owners of your organization

(a) \_\_\_\_\_ Title: \_\_\_\_\_

(b) \_\_\_\_\_ Title: \_\_\_\_\_

(c) \_\_\_\_\_ Title: \_\_\_\_\_

10. Length of time principals have been engaged in glazing industry

(a) (name) \_\_\_\_\_ As an owner/manager: \_\_\_\_\_

(b) (name) \_\_\_\_\_ As an owner/manager: \_\_\_\_\_

(c) (name) \_\_\_\_\_ As an owner/manager: \_\_\_\_\_

11. List the 5 largest jobs done during the past two years, including address and owner's name.

(a) \_\_\_\_\_  
\_\_\_\_\_

(b) \_\_\_\_\_  
\_\_\_\_\_

(c) \_\_\_\_\_  
\_\_\_\_\_

(d) \_\_\_\_\_  
\_\_\_\_\_

(e) \_\_\_\_\_  
\_\_\_\_\_

12. List at least three jobs in progress.

(a) \_\_\_\_\_  
\_\_\_\_\_

(b) \_\_\_\_\_  
\_\_\_\_\_

(c) \_\_\_\_\_  
\_\_\_\_\_

13. Do you perform glazing work with your own crews

Yes

No

If "No" explain why, who do you use and what is your company policy on hiring work crews

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



14. Name and address of bank \_\_\_\_\_  
\_\_\_\_\_

15. Trade references (at least one has to be an active GCABC member)  
(a) \_\_\_\_\_  
(b) \_\_\_\_\_  
(c) \_\_\_\_\_

16. Are you bondable?  Yes  No

17. Within the last five years, has any officer or partner of your organization ever been an officer or a partner of another organization when it failed to complete a glazing job?  
 Yes  No If "yes" note when, where and why  
\_\_\_\_\_  
\_\_\_\_\_

18. Is your company currently involved in litigation?  
 Yes  No If "yes" explain circumstances  
\_\_\_\_\_  
\_\_\_\_\_

19. Have any of the principals or owners ever been associated with a company that went bankrupt?  
 Yes  No If "yes" explain circumstances  
\_\_\_\_\_  
\_\_\_\_\_

20. How many apprentices and journeypersons do you have in your employee?  
\_\_\_\_\_ Registered Apprentices (please provide registration numbers below for apprentices and journeypersons) \_\_\_\_\_ Red Seal Journeypersons  
Last Name Number Last Name Number  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Company Name \_\_\_\_\_

Year: \_\_\_\_\_

Your past position/ownership \_\_\_\_\_

21. Please attached the following schedules to this application form:

- Business Card
- Proof of current liability insurance in the minimum amount of \$2,000,000
- A copy of current business license for the town or city where your corporation is located.
- A listing of directors, officers and shareholders of company
- A copy of the certificate of incorporation
- Proof of bond ability
- WorkSafe BC Clearance Letter

22. Corporate Representative \_\_\_\_\_

Your corporate representative is the contact person authorized by the member company to speak on behalf of the company and to vote at GCABC’s Annual General Meeting.

The undersigned applicant certifies the truth and correctness of all statements made above.

Signature \_\_\_\_\_

Please Print Name \_\_\_\_\_

Dated at: \_\_\_\_\_ BC, this \_\_\_\_\_ Day of \_\_\_\_\_

Dues (you will be invoiced after your application has been reviewed and approved by the Board of Directors)

MEMBER CATEGORY	Fee
Glazing Contractor (annual dues)	1,600.00
Education assessment (pays for the apprentice program – onetime fee)	5,000.00
Supplier	1,300.00
Associate	600.00
All costs are subject to applicable taxes.	

For office use only:

<i>Application Approval</i>	Received <input type="checkbox"/> Proof of Insurance	<input type="checkbox"/> WorkSafeBC Clearance letter
_____ President	_____ Chair, Membership Committee	
_____ Executive Director	Date: _____	