



My Company is applying for:     **Supplier**  **Associate Membership**

**A. COMPANY INFORMATION**

**Sole Proprietor**          **Partnership**          **Corporation**    

|                           |                  |                    |           |
|---------------------------|------------------|--------------------|-----------|
| Company Name:             |                  | Date:              |           |
| Address:                  |                  | City:              | Province: |
| Postal Code:              | Phone Number     | Fax Number:        |           |
| Email:                    |                  | Web Page:          |           |
| In Business Since (mm/yy) | Type of Business | Gross Annual Sales |           |

**B. ADDITIONAL CONTACT INFORMATION**

|  |  |                             |  |
|--|--|-----------------------------|--|
| 1. Name  |  | Position within the company |  |
| Address  |  | City, Province, Postal Code |  |
| Phone:   |  | Email Address               |  |
| 2. Name  |  | Position within the company |  |
| Address  |  | City, Province, Postal Code |  |
| Phone:   |  | Email Address               |  |
| Please attach additional contacts if required.<br>All contacts listed will receive member information updates, news bulletins and newsletters. |  |                             |  |

**C. PAYMENT INFORMATION**

(you will be invoiced after your application has been reviewed and approved by the Board of Directors)

| MEMBER CATEGORY                            | Fee      |
|--|----------|
| Supplier                                   | 1,300.00 |
| Associate                                  | 600.00   |
| All costs are subject to applicable taxes. |          |

**Membership categories**

**Supplier** - This membership category is for corporations, partnerships, companies or individual proprietorships who are suppliers of the principal components, equipment and services to the glazing industry.

**Associate** -This membership category is for corporations, partnerships, companies, individual proprietorships or organizations who provide technical knowledge or consulting to the glazing industry.

**D. REFERENCES (Usually an existing GCA Member or Major Supplier)**

|             |              |
|-------------|--------------|
| <b>Name</b> | Company Name |
| Telephone   | Email        |

**E. GCA MEMBER LOGO USAGE AGREEMENT**

A benefit of membership in the Glazing Contractors Association of BC is the availability of the GCA Member Logo. This logo is for members to use on both printed and electronic media. The membership logo will provide you with name recognition among architects; engineers; specifiers and government agencies.

**How it works:**

- Your GCA membership must be current and in good standing
- Ensure that your usage of GCA logo falls within the guidelines below
- If your membership should lapse, you agree to immediately remove the GCA Member Logo from all of your materials.
- An electronic version of the logo will be sent to you for your use

**Membership Logo Guidelines**

Use of the GCA Membership Logo does not imply product and/or political endorsement.

The logo may be used for the following purposes:

- Company letterhead and business cards
- Company internet or intranet site
- Annual Reports/brochures or product literature
- Newsletters
- Packaging
- Proposals and Contracts

Other usage is prohibited without written authorization from the GCA. Design change of the Membership logo is prohibited.

**I agree to abide by the GCA Member Logo usage agreement:** \_\_\_\_\_

**F. CODE OF ETHICS STATEMENT**

**Members of the Glazing Contractors Association of British Columbia (the “Association”) are expected to adhere to the highest legal, regulatory, and ethical business standards at all times. No member shall at any time conduct themselves in violation of the Association’s Constitution and Bylaws or in a manner which knowingly or negligently will harm the integrity of the G.C.A. or the industry in general.**

Members of the Glazing Contractors Association of British Columbia, therefore, are committed to:

1. Provide to their clients products and services that comply with federal, provincial and municipal codes and laws as they apply in B.C.
2. Comply with the policies of the Association with respect to the Glazing Systems Specifications Manual and specification standards.
3. Utilize only qualified personnel to ensure that work be carried out to the highest standard.
4. Strictly adhere to Bid Depository requirements where these are in effect.
5. Recognize that the relationships between material and other suppliers, and design/specification authorities are important.
6. Maintain the integrity of the specifications throughout the tendering and post-tender process.
7. Operate within the occupational health and safety regulations, both federally and provincially.
8. Conduct business on the basis of accuracy, truth, integrity and good faith.

This statement is written evidence that the GCA member signing this document abides by the Association’s Code of Ethics. A selected committee will review any complaints received to determine if these ethics have been adhered to.

**Signature:** \_\_\_\_\_

**G. GCA MEMBERSHIP APPROVAL**

The above named company has been approved as a member of the Glazing Contractors Association of BC. References have been checked and the member agrees to abide by the Association’s Code of Ethics.

**GCA Representative:** \_\_\_\_\_ **Approval Date:** \_\_\_\_\_